



GATE - ENTREPRENEURSHIP PROJECT DIRECTOR
(POSITION # GA355)

COMMUNITY COLLEGE WORKFORCE ALLIANCE (CCWA) is the comprehensive, combined regional workforce development team created as a partnership between John Tyler and J. Sargeant Reynolds Community Colleges. Both colleges are multi-campus colleges serving the greater-Richmond area. CCWA serves 600 businesses and over 14,000 participants annually through customized contract training and open enrollment offerings.

CCWA is currently seeking applicants to fill the position of GATE -Entrepreneurship Project Director. The organization's budget is entirely self-supporting through contracts, fees for services, grants, and business-community partnerships.

TYPE OF APPOINTMENT	Restricted full-time twelve-month professional faculty-ranked appointment through December 2012. Salary commensurate with the education and experience of the applicant. Approximate maximum hiring salary: \$50,000.
QUALIFICATIONS REQUIRED	Bachelor's degree from an accredited institution in human resources management, organizational development, business, technology, educational leadership, marketing, or related field. Knowledge of adult training methods, curriculum design and development, and evaluation methodology. Working knowledge of workforce development issues and general business/entrepreneur skills. Working knowledge of marketing and sales practices and principles. Knowledge of market analysis concepts. Demonstrated ability to organize and present workforce programs, negotiate contractual agreements, and coordinate training staff and logistics. Demonstrated ability to conduct professional presentations. Demonstrated ability to organize priorities and make sound and independent decisions. Demonstrated ability to communicate effectively, orally and in writing, with a diverse population of participants, professional staff, and business and community partners. Demonstrated ability to develop administrative procedures to ensure compliance with program regulations. The selected candidate must be able to successfully pass the college's pre-employment security screening.
QUALIFICATIONS PREFERRED	Experience in project and/or program management. Knowledge of the WIA and the Virginia Career Center Network.
POSITION RESPONSIBILITIES	CCWA has been awarded a Department of Labor grant through the Virginia Community College System (VCCS) to execute an initiative for " <i>Growing America Through Entrepreneurship</i> " (GATE). This project includes funding for a project director who will serve as the principal coordinator for the program partners, which include CCWA, J. Sargeant Reynolds Community College, John Tyler Community College, the region's Workforce Investment Boards and associated Career Centers, and other potential agencies.
APPLICATION PROCESS	Review of applications will begin FEBRUARY 25, 2010 . Applications will be accepted until the position is filled.

To apply for this or any other JSRCC vacant position, please visit the Virginia Jobs website <http://jobs.virginia.gov/>. For full consideration, the cover letter, curriculum vitae, and unofficial transcripts must be received with the online application. Three current letters of recommendation relevant to this position and official transcripts must be received in the Office of Human Resources prior to the first day of employment.

Women and minorities are encouraged to apply.
 "Reasonable accommodations" are provided for applicants with disabilities.
 AA/EOE/ADA