

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE  
BOARD MEETING**

**September 2, 1999**

**Minutes No. 277**

The J. Sargeant Reynolds Community College Board met on Thursday, September 2, 1999, North Run Auditorium, 1630 East Parham Road. Mr. Snyder, Chair, called the meeting to order at 12:15 p.m.

Present were:

Percy Brackett—City of Richmond  
Warner E. Braxton, Sr.—Henrico County  
J. Scott Chapman – Henrico County  
James E. Copp—Hanover County  
J. Douglas Freeman - Henrico County  
A. G. Johnson - Louisa County  
Lerla G. Joseph—City of Richmond  
Connie Moslow, Powhatan County  
Lawrence Nuckols—Goochland County  
Kenneth M. Perry—City of Richmond  
LaVerne Byrd Smith - City of Richmond  
H. B. Snyder, Jr. - Henrico County  
C. Eugene White - Hanover County  
Dale Wiley – City of Richmond

Absent were:

A. G. Johnson—Louisa County  
Edward F. Steiner—Henrico County

Staff Present:

Diane Brasington  
S. A. Burnette  
Judy Harris  
Natalie Meredith  
Debbie Nelly-Fisher  
Tom Overby  
F. W. Taylor

Board Minutes  
Page 2  
September 2, 1999

Mr. Snyder introduced and welcomed two new Board members who will be representing the City of Richmond—Dr. Lerla Joseph and Mr. Percy Brackett.

### MINUTES

Mr. Snyder stated that the minutes of the June 3, 1999, meeting of the Board were mailed to the members and asked if there were any additions or corrections to these minutes.

**Upon a motion by Mr. Freeman and seconded by Mr. Copp, the minutes of the June 3, 1999, meeting of the Board were approved as presented. The motion carried 13-0-0.**

### FACULTY SENATE REPORT

Ms. Fisher reported that the Faculty Senate was working on finalizing a constitution and bylaws.

### REPORT OF THE CAMPUSES

The Combined Campus Report was distributed and reviewed by Dr. Overby (Attachment A).

### ECONOMIC DEVELOPMENT AND EXTENDED STUDIES REPORT

Dr. Hanks distributed and reviewed the Economic Development & Extended Studies report (Attachment B).

### DEVELOPMENT AND PUBLIC RELATIONS REPORT

Ms. Brasington distributed a copy of the college's Governance & Management Structure document and the strategic goals to the Board.

### CLASSIFIED COUNCIL REPORT

Ms. Meredith distributed and reviewed the Classified Council report (Attachment C).

### LOCAL FUNDS STATEMENT

Mr. Taylor reviewed the Local Funds Accounts for the period ending July 31, 1999 (Attachment D).

### BOARD COMMITTEE REPORTS

**Instruction & Student Services Committee**—Mr. White stated that the committee met and reviewed the following recommendations:

1. A new career studies certificate program entitled Early Childhood Education—Advanced to be initiated by the end of the Fall 1999 semester.
2. A title change for the Engineering Technology AAS degree program to Architectural and Civil Engineering Technology to be effective Fall 2000.

**The committee recommends and so moves that the Board approve the two above requests. The motion was seconded by Mr. Copp and approved by the Board. The motion carried 13-0-0.**

#### FUNDING REQUESTS

Strategic Plan Proposal—Dr. Burnette stated that in order for the college to carry out its strategic plan that was presented to the Board by the consultants, it will cost approximately \$100,000. The college is requesting support from the Board in the amount of \$25,000. The money would come from the vending budget and the money would be paid out over a two-year period. After discussion by the Board the following motion was made:

**Upon a motion by Mr. Copp and seconded by Dr. Joseph, the Board approved the appropriation of \$25,000 for the support of college strategic planning activities to be paid from the vending reserve fund. The motion carried 13-0-0.**

Flu Shots for Staff—Dr. Burnette stated that the college would like to encourage staff to get flu and pneumonia shots. The cost for the shots would be \$10 for flu and \$20 for pneumonia and the college would like to pay half of these costs for the staff who elected to get the shot(s).

**Upon a motion by Mr. Copp and seconded by Mr. Freeman, the Board approved the appropriation of up to \$2000.00 to fund half of the cost for the flu and pneumonia shots for college staff. The motion carried 13-0-0.**

#### INFORMATION ITEMS

Mr. Snyder gave an overview of his recent trip on behalf of the college to Dallas Community College District to view their facilities.

Dr. Burnette brought the board up-to-date on the recent request from the Richmond Memorial Foundation about their property.

#### ADJOURNMENT

There being no further business, Mr. Snyder adjourned the meeting at 1:45 p.m.

S. A. Burnette, Secretary

Harold B. Snyder, Jr., Chair

