

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

March 2, 2006

Minutes No. 305

The J. Sargeant Reynolds Community College Board met on Thursday, March 2, 2006, at the Downtown Campus. Mr. Creery, Vice Chair, called the meeting to order at 4:10 p.m.

Board Members Present:

Don Blake, Henrico County
James Bowles, Jr., Goochland County
Mark Creery, Hanover County
Beverley Donati, Henrico County
Lerla G. Joseph, City of Richmond
Gerald E. Kilgore, Henrico County
George Long, Henrico County
Harold Watkins, City of Richmond
Roy West, City of Richmond
Gary Rhodes, JSRCC College President

Board Members Absent:

Robert Comet, City of Richmond
Doris McCray, Louisa County
Carolyn L. Mosby, City of Richmond
Connie Moslow, Powhatan County
Edward F. Steiner, Henrico County
Shawn Peterson, Hanover County

Staff Present:

Jackie Bourque
Diane Brasington
Timothy Brown
Cynthia DeRiemer
Judy Harris
Thomas Hollins
Malcolm Holmes
Ron Laux
Genene LeRosen
Bess Littlefield
Jackie Manley
Nannette Smith

FACULTY SENATE REPORT

Dr. DeRiemer briefly reviewed the Senate's report (Attachment A).

CLASSIFIED COUNCIL REPORT

Ms. Manley reported that the annual scholarship bowl held on February 25 raised over \$1100. Also, she reported that council has obtained a professional motivational speaker for classified staff at a luncheon on March 13, which is the college's Professional Development Day.

PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

Dr. Bourque reported that the Senate was in the process of finalizing their constitution and bylaws, and that new officers will be elected in the spring.

PRESIDENT'S REPORT

Dr. Rhodes updated the Board on the VCCS's current priorities for legislative support. He noted that the system is supporting the Governor's \$300 million in new money with two-thirds allocated for capital construction projects and one-third allocated to operational budgets.

He noted that the major gifts campaign is going well, and that he and Ms Littlefield are meeting with business leaders.

Dr. Rhodes noted that the college is in the final process of hiring a new Dean of Nursing & Health, and hopefully will have this person on board soon.

EXECUTIVE VICE PRESIDENT'S REPORT

Dr. LeRosen briefly reviewed an Executive Summary on Outreach and Recruitment (Attachment B), which had been sent to each member. She also noted that a new director of Outreach and Recruitment has just recently been hired.

VICE PRESIDENT OF CCWA REPORT

Mr. Laux briefly reviewed the CCWA report, which had previously been sent to the members (Attachment C). He noted a CCWA retreat will be held March 23 and 24, which will be focusing on strategic goals and marketing initiatives.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Ms. Littlefield provided an update on the 2005-2009 Major Gifts Campaign and some of the grants that are being developed (Attachment D). She also noted that the Campaign Case for Support is near completion, and all Board members will be sent a copy.

MINUTES

Mr. Creery stated that the minutes of the January 12, 2006, meeting of the Board were mailed to the members and asked if there were any additions or corrections to these minutes.

Upon a motion by Mr. Blake and second by Dr. West, the minutes of the January 2, 2006, meeting of the Board were approved. The motion carried 9-0-0.

COLLEGE BOARD GOALS UPDATE

Mr. Creery reminded members that the College Board goals have been posted on their SharePoint site and encouraged everyone to review and update their assigned goals.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. West reported that the committee met to consider the following recommendations:

1. Program Discontinuance—Interior Decorating Career Studies Certificate—Dr. West stated that this program has been in existence at the college since 1981, it has produced a low number of graduates over the past five years and enrollments are declining. The advisory committee for this program also recommends discontinuance. After discussion, the following motion was made:

Upon a motion by the committee and second by Mr. Watkins, the Board approved the discontinuance of the Interior Decorating Career Studies Certificate program with no new students to be admitted immediately and with a graduation date of May 2008. The motion carried 9-0-0.

2. New Advisory Committee Appointments—Dr. West stated that the committee received the following recommendations for appointments to the following advisory committees: (a.) American Sign Language & Interpreter Education Program, (b.) Culinary Arts, Tourism and Hospitality, and (c.) Respiratory Therapy (Attachment E).

New Advisory Committee Appointments con't:

After discussion, the following motion was made:

Upon a motion by the committee and second by Mr. Kilgore, the Board approved the appointments to the advisory committees as recommended above. The motion carried 9-0-0.

As an information item, Dr. West stated that the college has received the following awards/grants: (a.) Perkins Supplementary Funds for FY 2006, (b.) Path to Industry Certification, and (c.) National Summer Institute on Learning Communities. Also, he noted that there has been a change in the GPA from 2.0 to 2.5 for entry into the first clinical course in the Nursing AAS (NUR 111) and Practical Nursing Certificate (PNE 141) programs. Changes will be effective for students placed on the waiting list for the two programs beginning January 1, 2007.

FINANCE, FACILITIES AND PLANNING COMMITTEE

1. Analysis of Local Funds Accounts and Investment Report—Tim Brown reviewed the reports (Attachment F).
2. Request for \$66,307.18 for Electrical Building—After discussion, the following motion was made:

Upon a motion by the committee and second by Mrs. Donati, the Board approved the request of \$66,307.18 of construction reserve funds to provide electrical service to the Parham Road Campus maintenance building currently under construction. The motion carried 9-0-0.

3. Mr. Brown reminded the Board that they had previously approved a request to increase the student activity fee and the auxiliary service fee by .50 cents effective Fall Semester 2006.
4. Mr. Brown provided the Board with an update report of the college's major projects (Attachment G).
5. Dr. Rhodes noted that he will be meeting with State Board Facilities Committee in March to present the feasibility study on the Eastern Campus proposal.

ADVOCACY COMMITTEE

Dr. Rhodes noted that once the special assistant to president is hired, one of their responsibilities will be working with the Advocacy Committee on legislative affairs. Also, he noted that meetings with local officials are being scheduled and encouraged members to attend these meetings with him, and information on the dates will be sent to members.

COLLEGE BOARD INFORMATION ITEMS

1. Ms. Littlefield invited members to attend the April 24, 2006, open house of the Downtown Campus healthcare lab facilities from 4 to 6 p.m. Members will be receiving an invitation.

1. Board SharePoint Site—Mr. Creery reminded members of this site as an information source for upcoming events, etc.

2. College Board Handbook Update Status—Mr. Watkins noted that he and Mrs. McCray are working on updates. The first two sections are almost completed.

3. College Board Scholarships—Mr. Creery noted that the Foundation requested that the Board provide a policy on who should be eligible to receive Board scholarships. The Executive Committee met and approved the following policy:

For the College Board scholarships awarded at each of the high schools in our service region, the recipient must be a resident of one of the counties or the City of Richmond.

The position would allow international students residing in the service area to be eligible. It would exclude out-of-state students but will not be an issue based on our central Virginia location. In addition, the proposed policy addresses the concern raised regarding international students.

4. Presidential Evaluation—Mr. Creery reminded members that the evaluation process is just beginning and is the responsibility of the Executive Committee. He stated that members will be receiving information from him shortly asking for their input.

5. Board Retreat—Mr. Creery reminded members of the scheduled June 9-10, 2006, retreat that will be held again this year at Upper Brandon. Mr. Peterson is working on the planning for this retreat. Also, the June Board meeting will be at Upper Brandon just prior to the retreat.

Board Minutes
Page 6
March 2, 2006

6. Mr. Creery reminded members of the following upcoming events: (a.) Foundation Board Golf Tournament, May 8, 2006, (b.) Joint meeting with the Foundation Board May 18, 2006, with a short Board meeting before that to review the president's evaluation.

7. Dr. Rhodes invited members to the end-of-year celebration and awards ceremony, Reynoldsville Country Fair, on May 10 at 4 p.m. on the Parham Road Campus.

ADJOURNMENT

There being no further business, Vice Chair Creery adjourned the meeting at 5:50 p.m.

Gary L. Rhodes, Secretary

Mark A. Creery, Sr., Vice Chair