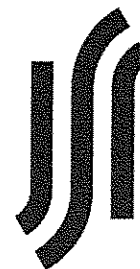


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J. Sargeant Reynolds  
Community College



August 28, 2007

Dear Faculty and Staff:

As I believe most of you are aware, college and universities are required to go through a process of reaccreditation about every ten years and you have been hearing about our preparations and planning for some time. As JSRCC prepares for its review in 2010 by the Southern Association of Colleges and Schools (SACS), there will be various phases of our preparation that will engage multiple areas of college operations. Although very complex in nature, in essence the reaccreditation process is composed of two significant components. The first involves the institution providing documentation that it is in compliance with the core requirements and standards that SACS has identified. The second involves the development of a Quality Enhancement Plan (QEP).

The QEP describes a focused course of action addressing a well-defined issue directly related to improving student learning. This complements very nicely the overarching theme of "Student Success" which we have already adopted at JSRCC. Development of this plan provides the college the opportunity to enhance overall institutional quality and effectiveness by focusing on issues the institution considers important for improving student learning. Unlike the compliance portion, which focuses on the *past* and the *present*, the development of the QEP allows the institution to develop a plan to improve the *future* of student learning at the institution.

There are a number of guidelines that institutions must follow when developing the QEP, the first of which is that there should be broad-based institutional participation in the selection of the topic. This is where your assistance is being requested. You serve a vital role in the efficient operation of the college therefore your input in the process to select a QEP topic is greatly needed.

There are a number of ways that you can submit your suggestion for a QEP topic:

- Complete and mail the form attached to the QEP Brochure
- Call the QEP Hotline at 523-5550
- Submit online at [www.reynolds.edu/QEP](http://www.reynolds.edu/QEP) (available October 1, 2007)
- Attend an open forum (dates, times and location are included in the QEP Brochure).

I strongly encourage you to participate in one of the Open Forums. This is an opportunity for you to interact with others in an open dialogue and idea generating session. If you would like to participate, select a date, time and location that is convenient for you, review the Data Profile sheet prior to the forum and then attend.

If you have any questions about the QEP or the selection process, please visit the QEP Website at [www.reynolds.edu/QEP](http://www.reynolds.edu/QEP) (available October 1, 2007) or contact Dr. Ivan Harrell, QEP Coordinator, at 804-523-5550 or [iharrell@reynolds.edu](mailto:iharrell@reynolds.edu).

It is important that our reaccreditation process be as inclusive as possible since the best ideas and successes are those generally developed through the synergy of ideas and thoughts of many people. I encourage you to provide input and, thank you in advance for your participation.

Sincerely,

Gary L. Rhodes, Ed.D.  
President

Enclosure