

FALL 2005 SEMESTER PARKING ANNOUNCEMENT



ALL STUDENTS, FACULTY & STAFF **(EFFECTIVE IMMEDIATELY – PLEASE READ)**

In an effort to increase parking availability to students, faculty and staff due to the substantial loss in parking in the immediate area surrounding the college, **effective August 22, 2005**, J. Sargeant Reynolds Community College will institute a paid parking program charging all individuals that park in the Downtown Campus deck without a valid, activated ID card or a validated parking ticket. It is the College's intent that the implementation of this program will minimize the use of the parking garage by non-college affiliated individuals thus providing students, faculty and staff with additional available parking. In the event the parking garage reaches capacity, J. Sargeant Reynolds Community College has two (2) auxiliary lots (Lots A & B) free of charge to students, faculty and staff located immediately on the other side of Interstate 95 (I-95). Both of these parking lots will be monitored daily by College Security personnel to eliminate unauthorized parking by non-college affiliated individuals.

PARKING FEES

For those of you that exit the parking garage without a valid, activated ID card allowing entry/exit from the garage or a validated parking ticket showing either a validation stamp or sticker providing for "FREE" parking, you will be charged the full value of your parking ticket based on the length of your stay within the parking garage. The parking rates to be charged during the Fall semester are as follow;

Length of Stay	Parking Rates
1 Hour or Less	\$4.00
2 Hours or Less	\$6.00
Over 2 Hours to Closing	\$8.00

VALIDATION STICKERS

All students, faculty, staff and/or visitors authorized to receive "FREE" parking without a valid, activated ID card will be required to obtain a paper parking ticket from the ticket dispensing machine upon entry into the garage. In order to obtain "FREE" parking, you must carry your parking ticket with you inside the campus and have your parking ticket either stamped or a validation sticker applied to your parking ticket. A validation stamp or sticker may be obtained from the security guard on duty in the information booth located in the main lobby. No validation stamps or stickers will be provided to any individual that does not provide a parking ticket.

ID CARDS & PARKING DECALS

With regard to ID cards and Parking Decals for the Fall 2005 semester, please read the section below that corresponds to your classification.

New Students

New students will be required to obtain a parking decal and ID card (downtown campus) to park on campus. ID cards and parking decals may be obtained through the ID card centers located on each campus. Please refer to the schedule below for dates and times during which ID cards can be obtained by students on all three (3) campuses.

Campus	Dates	Times
Downtown Campus (Room 214)	August 22 nd – September 7 th	9:00 a.m. – 7:00 p.m.
Parham Road Campus (Room 130)	August 22 nd – September 7 th	9:00 a.m. – 7:00 p.m.
Western Campus (Security Office)	August 22 nd – September 7 th	9:00 a.m. – 7:00 p.m.

If you are unable to obtain your ID card and parking decal during one of the above dates, you may obtain your ID card from the ID card center during open hours weekly on Tuesday and Wednesday between the hours of 11:00 a.m. and 12:00 p.m. or 6:00 p.m. and 7:00 p.m.

If you experience any problems with your ID card allowing access into/from the DTC parking garage, please contact the Parking Manager located on the first level of the parking garage adjacent to the cashier booth or via telephone at (804) 523-5465.

Returning Students

For those of you who are returning from either the Fall '04, Spring '05 and/or Summer '05 semester(s) and have already been issued an ID Card (***Version 2.35***), it will not be necessary to obtain a new ID card. The ID card that you were previously issued will be re-activated upon your enrollment in at least one Downtown Campus class and payment for the Fall semester. If you experience any problems with your ID card allowing access into/from the DTC parking garage, please contact the Parking Manager located on the first level of the parking garage adjacent to the cashier booth or via telephone at (804) 523-5465.

However, an updated "Fall 2005" sticker will be required for your existing parking decal. This can be obtained from either the security office or ID card center on your campus.

PLEASE NOTE: AT THIS TIME, THESE ARE THE ONLY SCHEDULED DATES AND TIMES DURING THE FALL SEMESTER THAT ID CARDS AND PARKING DECALS WILL BE CREATED AND DISTRIBUTED TO STUDENTS, FACULTY AND STAFF. PLEASE MAKE EVERY EFFORT TO OBTAIN AN ID CARD DURING ONE OF THESE SCHEDULED DATES/TIMES.